CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 02/08/2002

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	**ACTIVITY**: Update HRSBOX, HRQA, and HRTEST databases throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT**: These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	**ACTIVITY**: Bring down HRPROD Application Server from **10am Monday** until **8am Wednesday**. . . . . **LOCATION**: N/A . . . . **IMPACT**: The server will be unavailable during this period of the <u>Payroll week</u>.	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Friday, 02/08/2002	**ACTIVITY**: Apply patches to the HR Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT**: The server will be unavailable during this period.	Waiting for scheduled Start Date.		
04	PeopleSoft - FS Ref: Kari Alverson	Each Friday between 1st & 2nd PR Check Issue days	**ACTIVITY**: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT**: These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS Ref: Kari Alverson	To Be Determined	**ACTIVITY**: Apply patches to the FS Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT**: The server will be unavailable during this period.	Waiting for decision.		N/A

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	U	Date Ended
44	HTE Ref: Dennis Jones	Saturday, 02/16/2002 at 5pm	ACTIVITY: Load HTE version 6.0 to Production. . . . . LOCATION: ISD Computer Room. . . . . IMPACT: HTE will be unavailable, beginning at 5pm, and may not be available for general use on Sunday, 02/17. Normal operation resumes on Monday, 02/18(holiday).	Waiting for NEW Start Date.		
59	McAfee Virus Scanner Ref: Paul Pedron	**Rescheduled** for Wednesday, 01/23/2002	ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K). . . . . LOCATION: **ISD** . . . . IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.		
60	McAfee Virus Scanner Ref: Paul Pedron	**Rescheduled** for Monday, 02/04/2002 thru Friday, 02/08/2002	ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K). . . . . LOCATION: **FAX** . . . . IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.		
65	McAfee Virus Scanner Ref: Paul Pedron	**Rescheduled** for Wednesday, 01/30/2002	ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K). . . . . LOCATION: **Convention Center** . . . . IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.	U	

No.	Item	Start Date	Details	Status	U	Date Ended
66	McAfee Virus Scanner Ref: Paul Pedron	**Rescheduled** for Monday, 02/04/2002 thru Friday, 02/08/2002	**ACTIVITY**: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: .... **LOCATION**: **MSC** (by department) .... **IMPACT:** Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.		

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	U	Date Ended
67	McAfee Virus Scanner Ref: Paul Pedron	**Rescheduled** for Tuesday, 01/22/2002	**ACTIVITY**: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: .... **LOCATION**: **Parks** .... **IMPACT:** Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.		
68	McAfee Virus Scanner Ref: Paul Pedron	**Rescheduled** for Monday, 02/11/2002 thru Thursday, 02/28/2002	**ACTIVITY**: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: .... **LOCATION**: **City Hall** (by department) .... **IMPACT:** Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.		
67	McAfee Virus Scanner Ref: Paul Pedron	**Rescheduled** for Tuesday, 01/22/2002	**ACTIVITY**: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: .... **LOCATION**: **Parks** .... **IMPACT:** Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.		
68	McAfee Virus Scanner Ref: Paul Pedron	**Rescheduled** for Monday, 02/11/2002 thru Thursday, 02/28/2002	**ACTIVITY**: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: .... **LOCATION**: **City Hall** (by department) .... **IMPACT:** Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.		

69	McAfee Virus Scanner	**Rescheduled** for Tuesday, 02/12/2002	ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: .... LOCATION: **Fire** .... IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.		
	Ref: Paul Pedron					

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	U	Date Ended
73	McAfee Virus Scanner Ref: Paul Pedron	**Rescheduled** for Wesnesday, 01/23/2002	ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: .... LOCATION: **RDA** .... IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup.	On hold while technical staff addresses recurring network problems.		
74	PeopleSoft Maintenance Ref: Kari Alverson	Saturday, 02/23/2002	ACTIVITY: Perform preventive maintenance on PeopleSoft databases (HR & FS). .... LOCATION: N/A .... IMPACT: All HR & FS databases will be down all day. May be back up by 5pm, if not, then by 7am on 02/24. Playarea databases will be up-to-date duplicates of production if users need to look at data. **DO NOT INPUT** into these databases as any new data will **not** be captured into production.	Waiting for the scheduled Start Date.		
75	Server Cabinet Move Ref: Don Robbins	Saturday, 02/02/2002 at 6pm	ACTIVITY: Move the 2 remaining South wall cabinets to line up with the East-West row of cabinets. .... LOCATION: **ISD** Computer Room. .... IMPACT: Servers Oxygen, Thorium, and Helium will be unavailable for approximately 3 hours.	On hold while technical staff addresses recurring network problems.		

No.	Item	Start Date	Details	Status	U	Date Ended
76	NIC Installation Ref: Don Robbins	Saturday, 02/02/2002 at 6pm	ACTIVITY: Install copper Gigabit NIC on servers Oxygen and Thorium. .... LOCATION: **ISD** Computer Room. .... IMPACT: Servers Oxygen and Thorium will be unavailable for approximately 3 hours.	On hold while technical staff addresses recurring network problems.		

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	U	Date Ended
77	AS/400 Move Ref: Dennis Jones	Saturday, 02/02/2002 at 3:30pm	ACTIVITY: Backup systems, then move AS/400 CPU and Tape unit to the South wall of the computer room. .... LOCATION: **ISD** Computer Room. .... IMPACT: The AS/400 will be unavailable for approximately 3 hours.	On hold while technical staff addresses recurring network problems.		
78	PeopleSoft Servers Ref: Don Robbins	To Be Determined	ACTIVITY: Connect servers Titanium and Gold to the Cisco 4908 (Fiber Gigabit Ethernet). .... LOCATION: **ISD** Computer Room. .... IMPACT: Servers Titanium and Gold will be unavailable for approximately 3 hours.	On hold while technical staff addresses recurring network problems.		
79	Ethernet Cards Ref: Don Robbins	Saturday, 01/26/2002 at 6pm	ACTIVITY: Install Gigabit Ethernet cards in the Oxygen and Helium servers .... LOCATION: **ISD** Computer Room. .... IMPACT: Systems offline fron 6pm-9pm include: **ISD** (J: & K: drives) **GSD** data	On hold while technical staff addresses recurring network problems.		

No.	Item	Start Date	Details	Status	U	Date Ended
80	Oracle Patch -- Server **Nugget** Ref: Kari Alverson	Wednesday, 02/06/2002 7pm - 11pm	**ACTIVITY**: Apply patch to Oracle database on server **Nugget**. . . . . **LOCATION**: N/A . . . . **IMPACT**: This database will unavailable during the patch update.	Waiting for the scheduled Start Date.		
81	Oracle Patch -- Server **Zinc** Ref: Kari Alverson	Thursday, 02/07/2002 7pm - 11pm	**ACTIVITY**: Apply patch to Oracle database on server **Zinc**. . . . . **LOCATION**: N/A . . . . **IMPACT**: This database will unavailable during the patch update.	Waiting for the scheduled Start Date.		

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	U	Date Ended
82	Oracle Patch -- **Aluminum** Ref: Kari Alverson	Friday, 02/08/2002 7pm - 12pm	**ACTIVITY**: Apply patch to Oracle database on server **Aluminum**. . . . . **LOCATION**: N/A . . . . **IMPACT**: This database will unavailable during the patch update.	Waiting for the scheduled Start Date.		
83	Oracle Patch -- **Hafnium** Ref: Kari Alverson	To Be Determined	**ACTIVITY**: Apply patch to Oracle database on server **Hafnium**. . . . . **LOCATION**: N/A . . . . **IMPACT**: This database will unavailable during the patch update.	Start Date has not been decided.		